



TANZANIA FEDERATION OF DISABLED PEOPLE'S ORGANIZATIONS

JOB ADVERT:

Position: Project Officer

Background of the Organization

The "Tanzania Federation of Disabled People's Organizations (SHIVYAWATA)" is a non-governmental federation which was established in 1992 and brings together ten national Disabled People's Organizations (DPOs). The Federation is a mouthpiece for matters pertaining to Persons with Disabilities (PWDs). The essence was to afford a larger, louder and common voice on issues of lobbying and advocacy

SHIVYAWATA is looking for a motivated project Officer to supervise its Project. The project Officer will report to the Secretary-General of SHIVYAWATA on day to day executions and to the respective funding organization as shall deem necessary.

The project Officer must:-

- Provide direction and management for the development and implementation of the project activities.
- Develop annual and multi-year plans and budgets for all activities and produce high quality and timely reports.
- Hold advocacy work for engagement of government ministries and NGOs to mainstream disability rights and needs related interventions for PWDs.
- Enable and strengthen the network of DPOs, Professionals, and disability advocates and other key actors in the provision of services and realization of rights for PWDs.
- Be available to attend in-country and international level meetings for networking and mainstream of disability rights.

Qualifications:

- Have at least one year experience in project/ programme running, preferably within the field of disability.

- Have attained a minimum bachelor degree in the fields of education, social science and humanities, development studies, research and the like.
- A track record in managing delivery of community based services for marginalised communities
- A reasonable track record in policy advocacy and capacity building of partners to enhance their effectiveness in the provision of services, especially for PWDs.
- Writing skills in generating partnership proposals and report to donors.
- Demonstrate sensitivity to vulnerable people in general and disability in particular.
- Ability to prepare annual and multi-year plans, quarterly, annually and multi-year budget forecast.
- Efficient management of development programmes.
- High integrity and transparency in all aspects of management.
- Demonstrate creativity and sound judgement.
- Demonstrate computer skills in Ms. Excel, Ms. Word and Ms. Power Point .

The Project Officer will be involved in regular travel to upcountry for advocacy work, training sessions and sensitization and awareness for PWDs. assess disability rights environment, partner organisations and government ministries with the aim of providing technical support for improvement or advocacy for change.

If you are interested in this role, please send your CV and the motivation letter addressed to the Secretary General.

Tanzania Federation of Disabled Peoples Organizations,
P.O. Box 42984,
Dar es Salaam, email address: info@shivyawata.or.tz

The closing time to receive applications is on 22nd April 2022 at 10.00 P.M East African time. Only the shortlisted candidates will be invited for interviews and the winner will be awarded the post.

Persons with disabilities are highly motivated to apply and they are advised to consult with their respective DPOs for further guidance.

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