



JOB DESCRIPTION

PROJECT TRAINER – DIGITAL SKILLS, TZ

KILIMANJARO BLIND TRUST AFRICA (KBTA)

KBTA is a charitable trust based in Nairobi and delivers programs in 5 countries in E. Africa and Malawi. Our key objective is to work towards disability inclusion with a focus on those with visual impairment in the INNOVATION & TECHNOLOGY space bringing access to digital literacy & skills to learners with visual impairment from primary schools to institutions of higher education like universities, TVET institutions and Teacher Training Colleges. KBTA's underlying premise is that there can be no real inclusion for the visually impaired without access to quality education. Therefore, KBTA provides solutions for digital literacy & skills to learners with visual impairment through access to multifunctional, digital Braille assistive devices and full service to the VI learners that it caters to by providing also access to digital Braille content, training to teachers and school-based technicians, spare parts, tools and learning materials. These services open the door to young visually impaired girls and boys to access higher education, career choices and support as well as employability skills that will allow them to access employment and develop their full potential in adulthood.

KBTA is a rapidly growing organization. In Tanzania, it works with SHIVYAWATA, which is a Tanzanian non-governmental federation established in 1992 that unites and represents persons with disabilities through 12 national Disabled People's Organizations. SHIVYAWATA works on advancing disability rights through education, health, employment, gender equality, social protection, and policy advocacy to foster an inclusive society.

KBTA in partnership with SHIVYAWATA is implementing 'The Digital Skills Development for Youth with Visual Impairments' in Tanzania and is seeking a Project Officer to lead the skills training part of the project.

OVERALL GOAL

The primary responsibility of the **PROJECT TRAINER – DIGITAL SKILLS**, is to further the vision and mission of KBTA in supporting youth with visual impairments to acquire digital skills that are adapted for users with visual impairments and have knowledge of Braille and ICT Skills while being able to train the youth on digital assistive devices. These skills will help youth with visual impairments to access higher education, entrepreneurship and employment.

VISION: A society where learners with visual impairment in learning institutions have all the rights to quality education and subsequent full realization of their potential economically, socially and emotionally

Our **MISSION:** Ensuring that learners with visual impairment in school and institutions of higher learning have access to quality education through assistive devices/materials and the linkage/support for employability leading to inclusion as adults.

CORE VALUES

- Leadership
- Flexibility



- Transparency
- Integrity
- Collaboration / cooperation
- Equality
- Equity
- Social Justice

JOB DESCRIPTION		
Job Title:	Project Trainer – Digital Skills	
Location:	Location in Dar-es-Salaam	
Reporting To:	Project Coordinator, Tanzania Program with dotted line to KBTA head of technical services and Program Officer, partner countries	
Consulting with:	Project officer – Employability skills Training program, technical assistant TZ, and other program staff at KBTA	
Contract Period	2 years	
PURPOSE OF THE ROLE	The Project Trainer will be tasked with the responsibility of ensuring the training of youth enrolled in KBTAs employability, entrepreneurship and digital inclusion project in Tanzania.	
ROLE & RESPONSIBILITIES		
Key accountabilities: Principal Accountabilities (specific activities and end results): <ul style="list-style-type: none">• Support training in adapted ICT skills across the KBTA programs in Tanzania, of youth with visual impairments• Ensure that the knowledge is transferred to those youth in the training programs that show potential for technology• Accompany the program team on school visits when required• Ensure the proper maintenance of the digital devices used during training throughout the program• Support the project officer to keep track of the inventory of devices ensuring their safety and continued use• Provide program related support tasks, as required by the Project Officer and coordinator• Make linkages with other technical persons for the benefit of the trainees and the program• Any other duties as shall be assigned from time to time		90% Time Allocation
<ul style="list-style-type: none">• Provide reports of baseline for the trainees and their progress through training of each cohort of trainees 10% of time.		
The principal accountabilities are not an exhaustive list of tasks. The need for flexibility is required and the post holder is expected to carry out any other related duties, including on the ground activities that are centered around persons with disabilities, that are within the employee's skills and abilities whenever reasonably instructed.		



Required Skills for Role

Core attributes:

- Training skills in ICT
- Good verbal and written communication skills in English
- Experience in training those with disabilities – experience with visual impairment on adaptation important
- Coordination, networking and influencing both within and outside the organization,
- Focus and flexibility – consistently strives to achieve high standards of performance. Responds positively to change by adapting self-initiated approaches,
- Planning and organization – Prioritize activities and develop plans to achieve them, monitoring own progress.
- Delivery and implementation – Time conscious and able to deliver training and plans efficiently and effectively,
- Team approach – Is able to work with cross-cultural teams from different departments within and outside the organization, to achieve KBTAs overall goal.

Qualifications and experience:

- Demonstrable experience in supporting training and mentoring of youth in ICT skills,
- Experience working with persons with disabilities
- Minimum bachelor's degree in social sciences, community/development studies, business management and other related fields,
- At least 3 years' experience in training
- Ability to meet deadlines
- Ability to work with minimum supervision
- Keen interest in learning and developing new skills or improving existing skills
- Being flexible and supportive within a team

If you meet the above qualification and experience, please submit your application by sending your CV (within the template provided) and a 1 page application letter, to info@shinyawata.or.tz on or before **October 12, 2025**.

Please save your CV and cover letter as follows: **Name-CV Project Trainer Tz-Date**, and mark the email subject line as **Project Trainer – Digital Skills. (Eg: Mary-CV Project Trainer TZ-16092025)**

NOTE

Due to the anticipated large volume of applications, only shortlisted candidates will be contacted.